



**Lighting Council**  
AUSTRALIA

**Lighting Council Australia**

Suite 304, 737 Burwood Road

Hawthorn East VIC 3123

PO Box 1058, Hawthorn VIC 3122

P: +61 473 844 812

E: [info@lightingcouncil.com.au](mailto:info@lightingcouncil.com.au)

W: [www.lightingcouncil.com.au](http://www.lightingcouncil.com.au)

# Membership Kit

## 2024/25

**About Lighting Council Australia**

**Benefits of Membership**

**Application for Membership**

Application Process

Criteria

Application Fee

Schedule of Membership Fees – 2024/25

Application Form

**Lighting Council Australia Members**

**Code of Conduct**

**Lighting Council Australia's Privacy Policy**

# About Lighting Council Australia

Lighting Council Australia is the peak body for Australia's lighting industry. Its members include manufacturers and suppliers of luminaires, lighting control devices, lamps of both solid-state lighting and other technologies. Lighting Council's goal is to encourage the use of environmentally appropriate, energy efficient, quality lighting systems and advocate on behalf of the industry on matters affecting lighting in Australia.

## Benefits of Membership

### Industry Advocacy and Representation

Lighting Council is an influential advocate for the industry, with strong connections with opinion-leaders across Federal and State jurisdictions with responsibility for lighting-related issues. Lighting Council represents the industry by addressing key policy issues at the highest levels of decision-making in government at the collective direction of our membership. In recent years, these issues have included Minimum Energy Performance Standards, saving the industry \$480 million in compliance costs over 10 years, and the National Construction Code protecting over 500 jobs that would have been lost in the architectural lighting market.

### Lighting Council Brand

Lighting Council is known among customers and end-users for promoting high quality, energy efficient lighting. Its members agree to be bound by a Code of Conduct which reinforces this and adds further value to the Lighting Council brand. Ongoing promotion and interaction with specifiers and other stakeholders strives to build on this reputation. Members are able to promote their membership of Lighting Council, including by use of the Lighting Council logo.

### Environment

Lighting Council works with regulators in all Australian States and Territories to ensure the proper disposal of lamps, nickel cadmium batteries, and other waste materials of concern. Lighting Council is responsible for management of the Fluorocycle and Exitcycle schemes. These programs aim to increase the rate of mercury recycling and emergency lighting battery recycling. Lighting Council also works with members and regulators to develop commercially viable disposal schemes.

### Unsafe and Non-compliant Product

In addition to advocating on the issue to decision-makers, Lighting Council works with electrical safety, electromagnetic interference and energy efficiency regulators to remove unsafe and non-compliant product from the market.

### Australian Standards

Lighting Council holds positions on all Australian Standards Committees relevant to the lighting industry and makes representations to relevant international standards committees. We advocate for international harmonisation and the removal of trade barriers, making it simpler for manufacturers to operate in international markets.

### Events

Lighting Council also periodically holds events of interest to participants in the lighting industry, including workshops and forums. In the past, Lighting Council has run Technical and Regulatory Workshops, National Construction Code Education Seminars, and the National Awards for Excellence in Lighting.

### Member and Market Education

Members receive Light Technical Bulletins and Regulatory Updates to keep members informed of relevant changes in the lighting industry. Lighting Council also produces consumer education material and documentation designed to inform industry participants about important lighting industry matters. Lighting Council's resources include the availability of the services of engineering staff for technical advice, available only to Members. Lighting Council is also able to provide extended or tailored advice on a Fee-for-Service basis.

### Member Meetings

Lighting Council holds its Members' Meetings three times a year across the three major East Coast capital cities on a rotating basis. These meetings bring together business owners, directors and senior representatives to address key industry issues. Attendance at the full meeting is available only to Lighting Council members and is an opportunity to voice an opinion and network with peers. Members may participate in various sub-industry groups and working groups aimed at addressing sector-specific issues. These groups include:

- Lamp Suppliers & Solid State Lighting SiG
- Emergency Lighting SiG
- Lighting Controls SiG
- Outdoor Lighting SiG
- Solar Lighting SiG

# Application for Membership

## Membership Application Process

Following lodgement of an application for membership with the required fee, a representative from Lighting Council Australia – normally the CEO – will where practical visit the applicant at their registered office. The Board of Lighting Council Australia subsequently will make an assessment and the applicant is advised. If the application is successful an invoice for membership fees based on a pro rata rate for the remainder of the financial year will be sent to the applicant. The applicant will become a Full Member on receipt of the application fee.

## Membership Criteria

The following membership criteria are applied by the Board and should be considered by intending applicants:

1. The applicant must meet the conditions stipulated in Lighting Council Australia's Constitution. The Constitution provides that:
  - a. The applicant must be a participant in the Industry in Australia, where Industry means 'the lighting industry, including manufacturers and suppliers of luminaires, control devices, lamps, solid state lighting and associated technologies'.
  - b. Lighting must be a prominent part of the applicant's business, or a prominent part of a separate division of the business.
2. In the Board's assessment, the applicant must be capable of meeting the requirements of Lighting Council Australia's Code of Conduct.
3. The business must be value-adding in Australia. Generally this excludes companies that are merely importing and selling lighting products without such features as transformation of the product in Australia, or significant design in Australia or significant employment in Australia.
4. The business must have been trading for at least 12 months.
5. The business must have a legal presence in Australia.

As stated above, the Board will not provide reasons for rejecting an application.

## Membership Application Fee

A membership application fee of \$250 applies to all applications and should be submitted with the application form.

Should the application be successful the \$250 will be credited to the first year's membership fee. The fee is non-refundable in the event that the application is unsuccessful or the company does not subsequently join Lighting Council Australia.





# Membership Fee Schedule and Protocols

Membership Fees for Lighting Council Australia are calculated based on a company's turnover.

- Company turnover relates to the company's latest annual financial report to ASIC or latest annual financial statement (as applicable).
- Company turnover relates to Australian operations.
- Company turnover includes those operations falling within the lighting industry sector. If a company excludes any business segment for the purpose of calculating membership fees, such business segment(s) must be listed on the membership application form.
- Company turnover includes the value of imported product or services subsequently sold within the company's operations in Australia.

## Environmental Levy

All Lighting Council Australia Members are required to make a contribution towards the environmental works of Lighting Council Australia. The amount of levy payable is also determined by the company turnover. The environmental levy meets the costs of Lighting Council Australia administering both Fluorocycle and Exitcycle, which are voluntary industry product stewardship schemes that facilitate the recycle of both mercury-containing lamps and toxic nickel cadmium batteries. Additionally, the levy assists in undertaking other advocacy and policy work relating to matters including the proper disposal of lamps and emergency and exit light batteries.

## Schedule 1: Individual Company Membership (includes GST)

Turnover Bracket	Annual Membership Fee	Annual Environmental Levy
S1 - < \$1 million	\$3,116.61	\$680.09
S1 - \$1 - \$2 million	\$3,662.82	\$803.25
S1 - \$2 - \$3 million	\$4,048.38	\$888.93
S1 - \$3 - \$5 million	\$4,974.80	\$1,087.07
S1 - \$5 - \$10 million	\$8,717.94	\$1,901.03
S1 - \$10 - \$20 million	\$15,802.61	\$3,448.62
S1 - \$20 - \$50 million	\$22,057.25	\$4,814.15
S1 - \$50 - \$100 million	\$34,705.76	\$7,571.97
S1 - \$100 - \$150 million	\$47,118.65	\$10,297.67
S1 - \$150 - \$300 million	\$62,176.91	\$13,585.64
S1 - > \$300 million	\$68,179.86	\$14,902.97

# Group Membership

## Company Groups Applying for Membership

Companies that have common ownership or have subsidiaries that have operations in Australia are encouraged to join the Council as a Group.

- Where some or all companies within a Group are relevant to Lighting Council Australia, a membership application will only be approved if it is from the largest relevant company within the Group.
- Where only one company within a Group elects to join the Council, only personnel from that company are entitled to participate in Council activities and attend Council events.

Company Groups shall pay membership fees according to schedule 2A and 2B:

### 1. Largest company in Group

Largest company in the Group will pay a membership fee based on the combined annual turnover of all companies in the Group according to schedule 2A plus an additional amount based on its own annual turnover according to schedule 2B.

### 2. All other companies in Group

Other companies in the Group will pay a membership fee base on their annual turnover according to Schedule 2B.

## Schedule 2A: Group Membership - Largest Company (includes GST)

Turnover Bracket	Annual Membership Fee	Annual Environmental Levy
S2A - < \$5 million	\$2,768.54	\$605.12
S2A - \$5 - \$10 million	\$4,423.23	\$969.26
S2A - \$10 - \$20 million	\$8,016.44	\$1,751.09
S2A - \$20 - \$50 million	\$11,015.24	\$2,409.75
S2A - \$50 - \$100 million	\$23,674.46	\$5,162.22
S2A - \$100 - \$150 million	\$36,087.35	\$7,882.56
S2A - \$150 - \$300 million	\$51,150.96	\$11,181.24
S2A - > \$300 million	\$57,159.27	\$12,493.22

## Schedule 2B: Group Membership - All Companies (includes GST)

Turnover Bracket	Annual Membership Fee	Annual Environmental Levy
S2B - < \$5 million	\$2,190.20	\$471.24
S2B - \$5 - \$10 million	\$4,294.71	\$937.13
S2B - \$10 - \$20 million	\$7,791.53	\$1,702.89
S2B - > \$20 million	\$11,015.24	\$2,409.75

# Application Form

Full Company Name:

ABN:

Name of CEO/MD/Director:

Position:

Street Address of Company:

Postal Address of Company:

Telephone:

Fax:

Email Address of CEO/MD/Director:

Website:

Company's Principal Activities:

Please indicate company turnover bracket for company's latest year of financial operations:

Annual Turnover					
< \$1 million	<input type="checkbox"/>	\$3 - \$5 million	<input type="checkbox"/>	\$20 - \$50 million	<input type="checkbox"/>
\$1 - \$2 million	<input type="checkbox"/>	\$5 - \$10 million	<input type="checkbox"/>	\$50 - \$100 million	<input type="checkbox"/>
\$2 - \$3 million	<input type="checkbox"/>	\$10 - \$20 million	<input type="checkbox"/>	\$100 - \$150 million	<input type="checkbox"/>
				\$150 - \$300 million	<input type="checkbox"/>
				> \$300 million	<input type="checkbox"/>

**Declaration:** I declare that the category selected is a true and accurate reflection of the company's finances

Signed:

Date:

*Company Accountant/Chief Financial Officer (Strike out as applicable)*

# Application Form

The said Company on being elected to membership undertakes to abide by the Rules and such By-Laws of Lighting Council Australia as may be in force from time to time and to pay within 30 days the prescribed membership fee.

I have read the Code of Conduct and the company undertakes to abide by its provisions.

I have included credit card details for payment of the \$250 application fee or provided remittance advice from paying by bank transfer.

Signed (MD/CEO/Director):

Date:

## An application fee of \$250 applies

(credited to first year's membership fee if application successful and company joins).

## Forward application form with payment of \$250 application fee to:

ceo@lightingcouncil.com.au (preferred)

or

Chief Executive Officer  
Lighting Council Australia  
PO Box 1058, Hawthorn, VIC, 3122

## Direct Debit

Direct deposit  
(please forward remittance advice)

Bank: WESTPAC  
BSB: 032713  
Account No: 292337

## Credit Card

Card Type:

Master Card  Visa

Card Holder:

Card Number:

Expiry Date:

Amount:

Signature:

*Payments by credit card will be subject to a 1.65% credit card fee.*

# Code of Conduct

## 1. INTRODUCTION

This Code of Conduct has been adopted by members of Lighting Council Australia Limited for the purpose of setting out in a convenient form the requirements for responsible social, commercial and engineering conduct as designers, manufacturers and suppliers of lighting.

Lighting technology plays a significant role in achieving basic societal safety and environmental objectives.

The lighting industry is highly fragmented and has relatively low technical barriers to entry. Despite its fundamental importance to many basic safety operations, it is subject to comparatively low levels of regulation.

Consequently end users and consumers do not always have access to accurate and reliable information on what represents sound investment in lighting. This Code aims to engender trust between the industry and its customers by promoting conduct among members of Lighting Council Australia that reflects the highest commercial and technical integrity.

## 2. DEFINITIONS AND EXPLANATIONS

### Lighting Council Australia

Lighting Council Australia Limited is an incorporated trade Association representing manufacturers, suppliers and other participants in the lighting industry in Australia.

### Lamp

A device for converting electric energy into visible light or ultraviolet light.

### Luminaire

Apparatus which distributes, filters or transforms the light transmitted from one or more lamps and which includes all the components necessary for supporting, fixing and protecting the lamps, but not the lamps themselves, and where necessary circuit auxiliaries together with the means for controlling and connecting them to the supply, whether supplied within the luminaire or separately.

### Code Administrator

Chief Executive Officer Lighting Council Australia Limited Suite 304, 737 Burwood Road, Hawthorn East, VIC, 3123	&	Chief Executive Officer Lighting Council Australia Limited PO Box 1058, Hawthorn, VIC, 3122
---	---	--

## 3. SCOPE

The scope of this Code addresses the standards of conduct considered appropriate for the supply of Lamps and Luminaires in a manner that is consistent with:

- appropriate standards of commercial conduct
- supply of product that conforms to regulatory requirements
- excellence in lighting performance
- achieving social responsibility

## 4. OBJECTIVE

The objective of this Code is to provide a set of statements that describe minimum standards of conduct supported by members of Lighting Council Australia. In addition to stating standards of conduct, the Code also sets out possible means by which these might be satisfied.

## 5. STANDARDS OF CONDUCT REQUIRED BY THIS CODE

### General

Signatories to this Code shall undertake to:

- abide by the terms of the Code
- inform and educate staff about the terms and conditions of this Code
- make copies of the Code available to inquirers
- accept any determination of the Board of Directors of Lighting Council Australia as ratified by the Association as the definitive guide to use and application of this Code

### Standards of commercial conduct

Lighting Council Australia members will support standards of commercial conduct through:

- maintaining standards of conduct consistent with good commercial and corporate conduct
- participating in programs that encourage increased environmental responsibility
- maintaining an occupational health and safety program according to requirements of applicable laws
- providing ongoing recruitment, induction and training programs for employees
- participating in trade practices training and awareness programs

### Supply of safe product

Lighting Council Australia members will supply product that satisfies requirements for safety as may be defined in applicable standards from time to time.

### Regulatory requirements

Lighting Council Australia members will support regulatory outcomes through:

- contributing to the development and maintenance of necessary lighting standards at both national and international level
- working with applicable government agencies to foster the use of energy efficient and environmentally responsible products
- supplying product that meets the requirements of applicable standards and regulation
- implementing procedures for conducting product recall in the event that product may be found unsafe or otherwise not merchantable
- adhering to country of origin labelling provisions of the Trade Practices Act

### PACI Principles

Lighting Council Australia members adhere to the World Economic Forum's Partnering Against Corruption Initiative. The PACI Principles call for a commitment to two fundamental principles:

- a zero tolerance towards bribery
- development of a practical and effective implementation program

## 6. COMPLAINTS, DISPUTE PROCEDURES AND SANCTIONS

- 6.1 Any person may refer a complaint against a signatory to this Code to the Code Administrator. The complaint shall be in writing and shall be addressed to the Code Administrator.
- 6.2 The Code Administrator will seek resolution of any complaint.
- 6.3 If the complaint is not resolved in a manner acceptable to the Complainant, the Code Administrator shall:
  - (a) refer the complaint to the Board of Directors of Lighting Council with a summary of the nature of the complaint and, where appropriate, general reasons for that outcome.
  - (b) inform the Complainant that the matter has been referred to the Board of Directors and advise generally of the procedure that will follow in accordance with the rules of the Association.
- 6.4 Breaches of this Code may be actionable by the Australian Competition and Consumer Commission.
- 6.5 All complaints will be reported by the Code Administrator to the Board of Directors and be available to all signatories on request.

## 7. IDENTIFICATION OF SUBSCRIBERS TO THIS CODE

A full list of subscribers to this code may be found at <http://www.lightingcouncil.com.au>

## 8. PUBLICITY AND REPORTING

Lighting Council Australia shall widely publicise the existence of the Code to members, retailers and distributors, government departments and agencies, consumer organisations and other interested parties.

Subscribers to this Code will use reasonable endeavours to ensure that their employees and agents are aware of the obligation to comply with the Code.

An Annual Report on the operation of this Code shall be made. The Annual Report will contain the following:

- a summary of complaints referred to the Executive Committee and the decisions in each of those complaints
- a summary of monitoring activities
- any recommendations for revision of the Code

## 9. MONITORING, REVIEW AND AMENDMENTS

The Board of Directors shall determine the manner of monitoring activities to be established in support of this Code.

This Code may be amended by Lighting Council Australia in general meeting.

Any interested party may refer comments and proposals for amendment to this Code to:

### Lighting Council Australia Code Administrator

PO Box 1058, Hawthorn, VIC, 3122

Email: [ceo@lightingcouncil.com.au](mailto:ceo@lightingcouncil.com.au)

## 10. CONTACT

Chief Executive Officer  
Lighting Council Australia  
PO Box 1058, Hawthorn, VIC, 3122  
Email: [ceo@lightingcouncil.com.au](mailto:ceo@lightingcouncil.com.au)  
Tel: +61 473 844 812

# Privacy Policy

Lighting Council Australia is committed to observing the 10 National Privacy Principles as set out in the Privacy Amendment (Private Sector) Act 2000.

## Collection of personal information

Personal information collected by Lighting Council Australia about its members may include name, company/organisation, position, business address, business telephone and fax number, email address, mobile telephone number and the Lighting Council Australia working groups to which the individual belongs. This information is provided either by the individual concerned or by the company/organisation (i.e. Lighting Council Australia member) to which the individual belongs.

Lighting Council Australia may also collect contact details about individuals attending Lighting Council Australia events and meetings as well as business card information about individuals who have met Lighting Council Australia Secretariat staff.

## Use and disclosure

Lighting Council Australia maintains this personal information on members and other stakeholders in order to provide information relating to the Association's activities, events and projects, and secondly to provide information which may assist the business operations of the Lighting Council Australia member to which the individual belongs.

In exceptional circumstances this information may be provided to another organisation for purposes of providing information on matters which may assist the business operations of the company/organisation to which the individual belongs. However, this action is only undertaken with the express permission of the Lighting Council Australia member and/or an individual nominated by the member.

Lighting Council Australia does not sell, trade or exchange personal information or mailing lists.

## Access and correction

On application to the Lighting Council Australia secretariat, individuals about whom Lighting Council Australia collects information are welcome to access information relating to them. Incorrect information will be rectified immediately on receipt of revised information. To assist Lighting Council Australia maintain current and accurate information, Lighting Council Australia members are requested to inform the Association whenever their details change.

## Internal privacy audits

Lighting Council Australia is committed to conducting periodic internal audits of its privacy protection arrangements.

## Contact information

Chief Executive Officer  
Lighting Council Australia  
PO Box 1058, Hawthorn, VIC, 3122  
Email: [ceo@lightingcouncil.com.au](mailto:ceo@lightingcouncil.com.au)  
Tel: +61 473 844 812





**Lighting Council**  
AUSTRALIA

**Lighting Council Australia**

PO Box 1058, Hawthorn VIC 3122

Tel: +61 473 844 812

E: [info@lightingcouncil.com.au](mailto:info@lightingcouncil.com.au)

[www.lightingcouncil.com.au](http://www.lightingcouncil.com.au)

